***\*****Use this document in lieu of Articulation Agreement as a formal agreement between two or more educational institutions that specifies transfer policies for specific academic programs or degrees. Can be used for guaranteed admissions and accelerated graduation programs.*

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**Memorandum of Understanding**

**between**

**Radford University**

**College of XXXXXXXXXX and**

**Virginia Western Community College (insert appropriate institution)**

This Memorandum of Understanding is made as of the \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_ 20\_\_ by and between Radford University, a state agency and public institution of higher education of the Commonwealth of Virginia, hereinafter referred to as "**UNIVERSITY**" and [Institution Name], a [description of the external agency, e.g., non-profit organization, government agency, corporation], hereinafter referred to as the "**INSTITUTION**".

# Purpose

The purpose of this agreement is to establish guidelines for the transfer of credits from the XXXX Name of degree and program to RU and to provide a seamless pathway for students who wish to pursue a Name of Degree at RU. This agreement will not conflict with the General Articulation Agreement in place to support transfer of VCCS students.

# Transfer of Credits

In accordance with the State Policy on Transfer, students who transfer to RU from XXXX will have satisfied RU's general education requirements if they have earned an Name of degree and program; if they are able to earn such a degree by successfully completing at XXXX, courses remaining for the degree concurrently with the first semester of enrollment at RU; or if they will earn the associate’s degree as a result of credit earned during the first semester of enrollment at RU, up to a maximum of 10 hours.

For any course to count for transfer, it must be completed with a grade of “C” or higher. Course requirements, names, and numbering are subject to annual review to ensure compliance with any changes at either institution.

# (Name of Degree) Degree Requirements

Students must complete at least 120 credit hours to earn a Name of degree degree. Additional Information is available in the RU Undergraduate Catalog.

# Exhibit of Credit Hours

An Exhibit of Credit Hours is attached hereto and incorporated herein by reference as if fully set forth.

# Name of Program

For information about the XXXX program, students may contact the Department Chair, XXXXXX, at [xxxx@radford.edu.](mailto:xxxx@radford.edu.) Additional information is available on the RU Department of XXXX website:

The Name of RU College is responsible for the administration of this agreement. Additional information about the College is available on its website: https://college website.html.

# Effective Date

This agreement is effective as of the date of signature and shall remain in effect until terminated by either party upon thirty days written notice.

1. **Notice of Change or Termination**

Either institution may withdraw from this MOU by notifying the other no less than thirty days before the intended date of termination. This MOU may be revised or modified only by mutual consent. All modifications must be in writing and signed by an official of the **UNIVERSITY** and **INSTITUTION**. The effective date of any modifications is the date of the final signature, unless otherwise expressly stated in the written modification.

1. **Miscellaneous**
   1. **Nondiscrimination**. The **University** and **Institution** subscribe to the policy of equal opportunity and do not discriminate on any basis prohibited by state or federal law.
   2. **Governing Law**. This **MOU** shall be construed, governed, and interpreted pursuant to the laws of the Commonwealth of Virginia. All disputes arising under this Contract shall be brought before a proper state or federal court in the Commonwealth of Virginia.
   3. **Severability.** Should any portion of this **MOU** be declared invalid or unenforceable for any reason, such portion is deemed severable from the **MOU** and the remainder of this agreement shall remain fully valid and enforceable.
   4. **Third-Party Beneficiaries.** No third party is entitled to rely on any of the representations, warranties and agreements of the Parties contained in this Agreement. No Party assumes any liability to any third party because of any reliance on the representations, warranties and agreements of the Parties contained in this Agreement.
   5. **Counterparts**. This Agreement may be executed in multiple counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement. A telecopy, facsimile, scanned copy (for example, in pdf or jpeg format) or other similar reproduction of a signature of this Agreement shall have the same effect as an original for all purposes.
   6. **Notices.** Any notice or other communication required or permitted by this **MOU** shall be directed to appropriate contacts below at the **University/Institutions**, or to such other address as may be specified in writing by the **University**/**Institutions**:

For **Radford**:

1. Dr. Bethany Usher, Provost and Senior Vice President for Academic Affairs, [usher@radford.edu](mailto:usher@radford.edu)
2. Philip Crigger, Contracts and Agreement Coordinator, Procurement and Contracts, [pcrigger@radford.edu](mailto:pcrigger@radford.edu)

For VCCS by Partner:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Signatures

**Signed on behalf of Radford University and Name of Institution:**

XXXXXXXX XXXXXXXXX

Professor and Chair XXXXXXXXXXX

Department of XXXX Name of Institution

Radford University

XXXXXXXX XXXXXXX

Dean Dean

College of XXXXXXXX School of XXXXXX

Radford University Name of Institution

Dr. Bret Danilowicz XXXXXXXX

President President

Radford University Name of Institution

Date: Date:

**Exhibit 1**

**Pathway**

**(Sample Pathway)**

**Virginia Western Community College Associate of Science in Science: Biotechnology Radford University Bachelor of Science: Biology**

Based on degree requirements for the 2022-23 academic year

|  |  |  |  |
| --- | --- | --- | --- |
| **VWCC Associate of Science in Science: Biotechnology** | | | |
| **Fall Semester** |  | **Spring Semester** |  |
| **First Year** | **Cr** | **First Year** | **Cr** |
| SDV 101 (RU UNIV 100) | 2 | BIO 250 (RU BIOL 2XX; Biotechnology Research) | 3 |
| ENG 111 (RU ENGL 111) | 3 | BIO 253 (RU BIOL 2XX; Biotechnology Concepts) | 3 |
| MTH 161 (RU MATH 125) | 3 | ENG 112 (RU ENGL 112) | 3 |
| BIO 101 (RU BIOL 105 / BIOL 111) | 4 | BIO 255 (RU BIOL 2XX; Bioinformatics & Biotech) | 2 |
| ITE 152 (RU ITEC 100) | 3 | BIO 150 (RU BIOL 334) | 4 |
|  | **15** |  | **15** |
|  | | | |
| **Second Year** | **Cr** | **Second Year** | **Cr** |
| CHM 111 (RU CHEM 111) | 4 | CHM 112 (RU CHEM 112) | 4 |
| BIO 252/BIO 251 (RU BIOL 2XX; Nucleic Acid Meth) | 4 | HIS 121 (RU HIST 111) | 3 |
| MTH 245 (RU STAT 200) | 3 | PHI 220 (RU PHIL 112) | 3 |
| Social Science ELE- Social Science Elective | 3 | ENG LIT ELE- Literature Elective | 3 |
| BIO 220 (RU BIOL 412) | 3 | CSC 221 (RU ITEC 2XX; Problem Solv Programming) | 3 |
|  | **17** |  | **16** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Radford University Bachelor of Science, Biology** | | | |
| **Third Year** | **Cr** | **Third Year** | **Cr** |
| BIOL 112: Integrative Biology II | 4 | BIOL 340: Science in Culture & Society | 3 |
| BIOL 222: Evolution | 3 | BIOL 460: Advanced Seminar in Biology | 2 |
| CHEM 301: Organic Chemistry I | 4 | CHEM 302: Organic Chemistry II | 4 |
| Elective | 3 | Elective | 3 |
|  |  | Elective | 3 |
|  | **14** |  | **15** |
|  | | | |
| **Fourth Year** | **Cr** | **Fourth Year** | **Cr** |
| BIOL 231: Genetics Evolution & Development | 4 | BIOL 419: Molecular Bioinformatics (or BIOL elec) | 3 |
| BIOL 471: Biochemistry I | 3 | BIOL 450: Molecular Biology | 4 |
| BIO 460: Advanced Seminar in Biology | 2 | Elective to reach 120 credits, if needed | 3 |
| Elective (MATH 168 suggested) | 3 | Elective to reach 120 credits, if needed | 3 |
| Elective | 3 |  |  |
|  | **15** |  | **13** |

Note: Course requirements, names, and numbering are subject to annual review to ensure compliance with any changes at either institution.